



WESTBERE PARISH COUNCIL

Clerk: Amanda Sparkes

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TO: ALL MEMBERS OF WESTBERE PARISH COUNCIL: Councillors are hereby summoned to attend a meeting of Westbere Parish Council on **17 October 2022** in Westbere Village Hall at **7.00pm** for the transaction of the business described in the following Agenda

Amanda Sparkes

A SPARKES, CLERK TO THE COUNCIL

A G E N D A

1. Chairman to open the meeting and TO HOLD a minute's silence to mark the death of HM Queen Elizabeth II on 08 September 2022.
2. TO NOTE that due to the Period of National Mourning that the parish council meeting scheduled for 19 September 2022 was cancelled.
3. TO NOTE the Chairman sent a letter of condolence on behalf of the parish council to the private secretary to His Majesty King Charles III.
4. The Chairman's opening remarks and reminder of rules for public participation during the meeting.
5. Apologies for absence.
6. Vacancies on the council and to consider any candidate for co-option
7. Declarations of Disclosable Pecuniary Interests, Other Significant Interests and Voluntary Announcements of Other Interests, & reminder to think of any changes to the DPI register held at CCC, such as change of job or home.
8. To agree as a correct record the Minutes of the last meeting held **18 July 2022**
9. Parish Councillors' reports
10. **Adjournment of the meeting for Parishioners' questions and comments.** The meeting will be adjourned for parishioners' questions and comments. This is the only opportunity during the meeting for residents to speak. The period for public participation will last no longer than 10 minutes and a single member of the public is afforded no more than 3 minutes to make their representation, with the discretion of the Chairman.

11. Reports from County and City Councillors

12. Planning matters – detailed on Appendix 2

CA/22/01388 - Walnut Tree Livery, Bushy Hill Road, Westbere, CT2 0HE

Retrospective application for change of use of land to campsite in addition to existing use for livery/horse keeping. TO RECEIVE any update re this application.

CA/22/01864 - Paigles, 6 Bushy Hill Road, Westbere, CT2 0HE

Addition of lean to roof to conservatory roof together with replacement windows and doors from upvc to upvc

TO NOTE the parish council's response for:

CA/22/01158 - Walnut Tree Farm, Walnut Tree Lane, Westbere CT2 0HG

Agricultural building for use of drying fruit and vegetables.

TO NOTE the neighbouring applications in Hersden including the Persimmon development hybrid application CA/22/01845 for 261 residential dwellings and other site uses, etc.

TO RESOLVE a comment to the Persimmon application CA/22/01845 to include a further push for the lengthening of the platforms at Sturry train station along with the associated required signal alterations.

TO NOTE any new applications that are validated prior to the meeting since the Agenda was posted.

TO RECEIVE the Clerk's write-up of the Canterbury City Council's online training session on 20 July 2022 regarding the Presumption in favour of sustainable development.

TO RECEIVE the Clerk's write-up of the Canterbury City Council's online briefing for parishes re the Stodmarsh nature reserve water quality issues held on 21 September 2022.

TO RECEIVE Chairman's verbal update (if any) of latest meeting with Fordwich, Sturry and Westbere Parish council representatives re the Bretts owned Westbere Lakes/Fordwich site
Any Update re the Village Green application to KCC for the Two Fields site

13. **Finance** - Financial matters, including bank statements and Authorisation of payments (Appendix 3)
TO RESOLVE that the parish council remains in the central procurement and appointment scheme for External Audit for the period 2022-23 to 2026-27.

TO NOTE that on 23 September 2022 an application was submitted to the CCC Capital grants scheme for 2023-2024 for a 16-sided Pergola and new Christmas tree lights/trellis lighting for the village green. Grant sought is £1,256 and the parish council's contribution if successful to be £875.80.

BUT TO NOTE UPDATE re Wasps' nest inside the electrical cabinet on the village green.

TO RECEIVE an End of Quarter Two Income and Expenditure report and TO NOTE this has been uploaded to the parish council's website to satisfy the Transparency Regulations.

14. TO NOTE use of Section 101 Scheme of Delegation to the Clerk in conjunction with a minimum of two councillors since the last meeting:

Replacement of the Perspex in the Shrubbery Corner noticeboard £146

15. **Clerk report**

TO NOTE the ONS has published the initial Census 2021 results

TO NOTE that KCC PROW team sent a letter on 19 August 2022 to the landowner regarding the removal of the unauthorised stile on CB91. They have been given one month to remove the obstruction.

16. TO NOTE the Parish Charter (that the Clerk was part of the working group for) will be launched along with a Q&A session with the Leader, Councillor Ben Fitter Harding, on Monday 21 November 2022 at 5.30pm at an in-person meeting in the Guildhall, Canterbury.

17. TO RECEIVE the Clerk's writeup of the CCC Engagement meeting with parish councils held on 19 July 2022, including updates on waste management, review of public toilets, the Parish Charter and new Model of governance at CCC

18. TO ADOPT a Community Infrastructure Levy (CIL) Strategy

19. TO RESOLVE parish council meeting dates for 2023 as the third Monday of each month except no meeting in August or December as 16 January, 20 February, 27 March (delayed by a week), 17 April, 15 May, 19 June, 17 July, 18 September, 16 October, and 20 November 2023.
And an additional date between 01 March 2023 and 01 June 2023 tbc for the Annual Electors' meeting.

20. TO CONSIDER any new residents that a Westbere Parish plan may be delivered to.

21. Closure of the meeting

Next Meeting dates: Third Monday of each month except no meeting in August and December - 17 October, 21 November 2022. (No meeting in December)