



WESTBERE PARISH COUNCIL

Clerk: Amanda Sparkes

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TO: ALL MEMBERS OF WESTBERE PARISH COUNCIL: Councillors are hereby summoned to attend a meeting of Westbere Parish Council on **15 November 2021** in Westbere Village Hall at **7.00pm** for the transaction of the business described in the following Agenda

Amanda Sparkes

A SPARKES, CLERK TO THE COUNCIL

A G E N D A

1. The Chairman's opening remarks and reminder of rules for public participation during the meeting.
2. Apologies for absence.
3. Vacancies on the council and to consider any candidate for co-option
4. Declarations of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests, and a reminder to think of any changes to the DPI register held at CCC, such as change of job or home.
5. To agree as a correct record the Minutes of the last meeting held **18 October 2021**
6. Chairman's Report and Councillors' reports
7. Reports from County and City Councillors
8. **Adjournment of the meeting for Parishioners' questions and comments.** The meeting will be adjourned for parishioners' questions and comments. This is the only opportunity during the meeting for residents to speak. The period for public participation will last no longer than 10 minutes and a single member of the public is afforded no more than 3 minutes to make their representation, with the discretion of the Chairman.
9. **Planning**
New planning applications, decisions and appeal notifications in Westbere (Appendix 2).
TO NOTE any updates on the CCC's Call for Sites and options for the Canterbury District Local Plan to 2040
TO NOTE the next joint meeting of Sturry, Fordwich and Westbere representatives re the Bretts site was held on 02 November 2021 at Fordwich. TO RECEIVE any Cllrs' feedback.
TO NOTE any new applications that are validated prior to the meeting since the Agenda was posted.
10. **Finance**
11. Parish Council banking arrangements: TO NOTE a new bank mandate to add the four new parish councillors as signatories is now in hand.

CCC Capital grants for 2022-2023
TO NOTE that an application for a replacement green salt bin in Church Lane and 8 x 23kg bags of grit/salt was made to CCC on 25 October 2021. Total costs are £264.19 - If successful the parish council's own contribution will be £109.19 and the grant £155.00.

Financial matters, including bank statements and Authorisation of payments (Appendix 3)
TO RESOLVE that as there is no meeting in December that cheque/online payments as appropriate will be arranged when due.
12. TO NOTE any use of Section 101 since the last meeting: None
13. PRECEPT budget for 2022-2023 - TO RESOLVE to set a precept of £13,408 for 2022-2023 and TO RESOLVE to adopt a budget as set out in the supporting document, as a forecast of where the parish council plan to spend the money. (This is a 10% decrease on the current year 2021-2022)
14. **New Cllr responsibility – to discuss and resolve a councillor to take on inspection, reporting and follow up of the public footpaths in the parish**
15. **Street cleansing:** TO NOTE that since the last meeting the roads have been swept by CCC and the drains cleansed in Church Lane and Westbere Lane with an associated road closure on 05 November 2021
16. **State of the village – To receive latest report and updates and to discuss**

17. Clerk report

TO NOTE that the Clerk has asked the usual contractor to arrange for the provision of Christmas tree lights on the village green

Nothing else to report not covered elsewhere on the agenda

18. The Council is recommended TO RESOLVE that Members of the Press and Public be excluded from the meeting during consideration of the following agenda item by reason of the confidential nature of the items of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to the meeting) Act 1960

19. CONFIDENTIAL ITEM: Staffing matters: to discuss recruitment of a new Clerk
The advert ran from 19 October 2021 with a closing date of Friday 12 November 2021.

20. Closure of the meeting

Next Meeting dates for 2021-2022: Third Monday of each month except no meeting in August and December – 15 November 2021, 17 January, 21 February, 21 March, 18 April, 16 May, 20 June, 18 July, 19 September, 17 October, 21 November 2022