



WESTBERE PARISH COUNCIL

Clerk: Amanda Sparkes

7 Beech Tree Avenue, Sholden, Deal CT14 0FB

Tel: 01304 365972. Email: amanda.sparkes@sky.com

Website: <https://westbereparishcouncil.gov.uk/>

Regulations enabling town and parish councils to lawfully conduct virtual meetings by video and telephone conferencing until May 2021 have been published. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4 April.

TO: ALL MEMBERS OF WESTBERE PARISH COUNCIL: Councillors are hereby summoned to attend a "virtual" meeting of the Westbere Parish Council on **Tuesday 19 January 2021** at **6.00pm** for the transaction of the business described in the following Agenda.

Amanda Sparkes

A SPARKES, CLERK TO THE COUNCIL

**This meeting will be held using Zoom as a virtual hosting platform.
Members of the public may still "attend" the meeting either online or by telephone –
please contact the Clerk for the meeting link and passcode**

A G E N D A

1. TO ELECT a new Chairman / or a Chairman for the meeting
2. Vacancy on the council – TO CONSIDER any candidate for co-option to the final vacancy
3. The Chairman's opening remarks and apologies for absence
4. Declarations of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests, and a reminder to think of any changes to the DPI register held at CCC, such as change of job or home.
5. To agree as a correct record the Minutes of the last meeting held **01 December 2020** (and TO NOTE that these will be signed by the Chairman of that meeting by post after the meeting.)
6. Chairman's Report and Councillors' Reports
7. Reports from County and City Councillors
8. **The meeting will be adjourned for parishioners' questions and comments. This is the only opportunity during the meeting for residents to speak. The period for public participation will last no longer than 10 minutes and a single member of the public is afforded no more than 3 minutes to make their representation, with the discretion of the Chairman.**
9. Planning
 - TO NOTE update from CCC on the Canterbury District Local Plan to 2040
 - New applications and planning decisions
 - TO NOTE the neighbouring application *CA/20/02826 – Land at Sturry/Broad Oak, Sturry*
 - *Outline application (with all matters reserved) for the development of up to 630 houses etc following the CCC Planning Committee refusal on 17 November 2020 of the previous Sturry development application (linked to the Broad Oak development & the Sturry Relief Road application (KCC/CA/0091/2019))*
 - The Two Fields site at Staines Hill owned by Bellway Homes – Any update on (i) new PROWS application made to KCC by the parish council and Update for (ii) The Sturry and Westbere Two Fields Action Group application to try and get Village Green status on the Two Fields site.
10. TO NOTE any use of S101 since the last meeting: None
11. Financial matters, including bank statements and authorisation of accounts (Appendix 3)
 - Appendix 3 Finance Schedule to be initialled by the Chairman of the meeting and returned to the Clerk by post.
 - TO NOTE that as the parish council's precept is under £30k and who were a customer of the CBS web platform prior to the legislative change, KCC will pay for the first year's costs of the website – the Clerk put in a claim totalling £866.99 and was advised that this would be paid by BACS on 21 December 2020.

- TO NOTE that the Clerk has commissioned the climbing inspection for the feature tree in the churchyard to inform of its condition and TO NOTE that the Clerk has placed an order for a new Cherry tree to be planted on the village green (as per the CCC capital grant given)
- Update on the future of Concurrent Function Funding – TO RECEIVE any update
- TO CONSIDER a quotation for repairs to the brick wall at Shrubbery Corner damaged by a vehicle
- CCC Capital Grants applications 2021-2022 – TO CONSIDER

TO NOTE that the Clerk attended the Canterbury Area meeting of the Kent Association of Local Councils on 23 November 2020. (The Clerk declares an interest in this item). TO NOTE that this area committee resolved to ask KALC to write to all Canterbury parish councils asking them to pay an additional subscription of £30 as a one-off honorarium for proper remuneration for the area committee secretary administrative support and work to this committee – and TO RESOLVE to pay the £30 to KALC when this request is received.

12. Standing Agenda item – Newsletter/Anything urgent to publish to residents?

13. Website – TO NOTE the new website is now live at <https://westbereparishcouncil.gov.uk/>

Residents can sign up to receive “News” items on the website

KCC has now said they will host the old website until 31 March 2021.

TO CONSIDER if any parish councillor would like a new generic parish cllr email address

14. TO NOTE the Clerk completed further Risk Assessments around Coronavirus risks for December and January 2020.

15. Clerk Report (Appendix 4) – for any items not already covered elsewhere

TO NOTE the virtual CCC Parish Council Engagement Forum held on 14 December 2020 but which was abandoned due to a Google outage and rescheduled for 14 January 2021.

TO NOTE CCC Consultations running until 04 March 2021 on the new Corporate Plan to 2024 and the Climate Change Action Plan to 2030

TO NOTE that the next 10-year Census by the ONS is due to take place on 21 March 2021.

16. BT Community Fibre Partnerships to get high speed broadband to more households in Westbere. Project now parish council led. TO RECEIVE UPDATE on expressions of interest from residents.

17. TO CONSIDER whether the parish council should research details and costs for EV car charging points for electric cars and in particular the possibility of one or two public facility ones, especially as some households without off-road parking may not be able to have a charging point attached to their homes

18. Ecology and Environment:

- To discuss the £50 earmarked reserve and further £50 allocated in the 2021-22 budget for more new trees for the parish
- To consider wildflower planting on, or a section of, the grass verge at the entrance to Pennington Close (in CCC ownership and which would need CCC permission)

TO DISCUSS a possible plan to repair/replace the two benches along the north bank of the River Stour in conjunction with the Kentish Stour Countryside Project and Sturry Parish Council and Fordwich Parish Council

TO DISCUSS Correspondence from The Kentish Stour Countryside Partnership re a Stour Valley Regional Park - The Kentish Stour Countryside Partnership are keen to explore the possibility of establishing a regional park including Westbere - the Stour Valley Regional Park and have invited the council to take part in consultation and feedback on their vision (more detail on the Clerk report).

19. To revisit any outstanding actions on the action list not covered through this meeting

20. Date and time for the next meeting/virtual meeting

Proposed meeting dates for 2021: Third Tuesday of each month: 19 January, 16 February, 16 March, 20 April, 18 May, 15 June, 20 July, No meeting in August, 21 September, 19 October, 16 November, No meeting in December.